

Alumni Club

Requirements & Guidelines for Establishing a Sigma Chi Alumni Club



REQUIREMENTS

No Life Loyal Membership requirement.

In order to be a recognized alumni club, you do not need a minimum requirement of Life Loyal Sigs or participants in the Alumni Program. In order to establish a successful alumni club, it typically takes the diligent efforts of two or three brothers to serve as interim officers for six months to one year. Headquarters can help you reach out to local alumni; call to request a list and mailing labels with the contact information of Sigs in your area.

Complete the annual Alumni Club Report and compile a membership roster.

The alumni chapter report form must be completed and returned to Headquarters along with a membership roster containing accurate and current addresses and phone numbers of club members. The report can be found on SIGMACHI.ORG, and needs to be turned in each year by February 15. A geographically specific name must be chosen in order to avoid confusion with other groups. An “update” report will be sent before your next officer election.

No Annual Dues.

There is no annual due of \$200. Because the alumni club is a stepping stone for becoming an alumni association there are no annual dues. During the time of being an alumni club the focuses should be set on recruiting more members and trying meet more often as a group.

Meetings/Events must take place at least two times a year.

Plan events so your chapter meets at least two times in a year. The most successful alumni clubs schedule a balance of social, business, fraternal and community service events in order to appeal to the interests of the various members of the chapter. Consider publishing a newsletter to communicate upcoming events and news to chapter members, the Grand Praetor and Headquarters. Refer to the “Alumni Almanac” section of *The Magazine of Sigma Chi* for event ideas.

Petition the Executive Committee to be officially recognized as an alumni association.

The alumni club has been set up to be a stepping stone for becoming an Alumni Association. It will give you ample time to help recruit new members and begin the necessary requirements of becoming an alumni association. After the club has meet all requirements, it may then petition the Executive Committee to be recognized as an official alumni chapter.

Send all letters of petition to the alumni department at Headquarters and send copies to the Grand Praetor. The Executive Committee will act upon the request at its next quarterly meeting.

Send all materials and direct any questions to:

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